

**MEMBERS' MILEAGE CLAIM FORM**

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: .....  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll) PHILL BICKNELL.....

FOR ALLOWANCES FOR THE MONTH OF: APRIL 2012

PERIOD COVERED BY CLAIM		REASONS(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLACE WHERE DUTY WAS PERFORMED	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO			PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
2/4/12	8.00	Leaders Meeting + Officers Meeting	Leaders Office MH Town Hall	15.6 miles ✓	p
4/4/12	10.00	Licensing Panel Sub Committee	Guildhall Windsor	4.8 miles ✓	
4/4/12	17.30	Employment Panel	MH Town Hall	15.6 miles ✓	
11/4/12	8.30	CPBSC	MH Town Hall	15.6 miles ✓	
12/4/12	17.00	Cabinet Briefing	MH Town Hall	15.6 miles ✓	
13/4/12	10.00	Licensing Panel Sub Committee	Guildhall Windsor	4.8 miles ✓	
16/4/12	8.00	Leaders Meeting + Officers Meeting	Leaders Office MH Town Hall	15.6 miles ✓	
17/4/12	19.30	Full Council	Guildhall, Windsor	4.8 miles ✓	
				SUB TOTAL	92.4

JB JB

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a bill receipt pre-dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

A TOTAL OF 92.4  
 VAT RECEIPT ATTACHED

YES / NO\*  
 \*Please delete as appropriate

Date: .....

Signature of Member: .....

For Office Use Only	
Democratic Services:	Authorised for Payment:
Payroll:	Input by:
Date: 04/07/12	Batch No:
Checked by:	
Date:	

**MEMBERS' MILEAGE CLAIM FORM**

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1<sup>ST</sup> OF EACH MONTH

CLAIM BY COUNCILLOR: .....  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) PHILL RICKWELL

FOR ALLOWANCES FOR THE MONTH OF: MAY 2012

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	£
1/5/12	8.00		Leaders office Maidenhead Town Hall	Leaders Meeting		15.6 miles	£	p
8/5/12	18.00		MH Town Hall	Transport OS		15.6 miles		
10/5/12	9.00		MH Town Hall	CBSC	<b>RECEIVED BY N. BICKWELL</b>			
10/5/12	17.00		MH Town Hall	Cabinet Briefing		15.6 miles		
14/5/12	8.00		Leaders Office Maidenhead Town Hall	Leaders Meeting		15.6 miles		
14/5/12	18.00		MH Town Hall	Employment Panel		15.6 miles		
21/5/12	10.00		MH Town Hall	Appeals Panel	<b>APOLOGIES REC'D</b>			
22/5/12	18.00		Guildhall, Windsor	Full Council (Mayor Making)		15.6 miles		
23/5/12	19.00		Guildhall, Windsor	Windsor Urban DC Panel		4.8 miles		
24/5/12	17.30		MH Town Hall	Cabinet		4.8 miles		
28/5/12	8.00		MH Town Hall	Leaders Meeting		15.6 miles		
SUB TOTAL								
						103.2		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

JB = Jo Bolar 1.H = Ian Hunt

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre-dating the first journey - and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

YES / NO\*  
 \*Please delete as appropriate

Date .....

For Office Use Only		Signature of Member: .....	
Democratic Services:	Authorised for Payment:	Date: 04/07/12	Checked by:
Payroll:	Input by:	Batch No:	Date:

**MEMBERS' MILEAGE CLAIM FORM**

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE USE OF EACH MONTH

CLAIM BY COUNCILLOR: .....  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on pay slip) PHILL BICK VELL.....

FOR ALLOWANCES FOR THE MONTH OF: JUNE 2012

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
11/6/12	8.00		Leaders Office - MH Town Hall	Leaders Meeting	<input checked="" type="checkbox"/>	15.6 miles	£ P	
13/6/12	10.00		Windsor Leisure Centre	LPSC	<input checked="" type="checkbox"/>	4.4 miles		
14/6/12	9.00		MH Town Hall	CPBSC	<input checked="" type="checkbox"/>	15.6 miles		
14/6/12	17.00		MH Town Hall	Cabinet Briefing	<input checked="" type="checkbox"/>	15.6 miles		
20/6/12	19.00		Guildhall, Windsor	Windsor Urban DC Panel	<input checked="" type="checkbox"/>	4.8 miles		
21/6/12	18.00		MH Town Hall	Employment Panel	<input checked="" type="checkbox"/>	15.6 miles		
25/6/12	8.00		MH Town Hall	Leaders Meeting	<input checked="" type="checkbox"/>	15.6 miles		
26/6/12	19.00		MH Town Hall	Council	<input checked="" type="checkbox"/>	15.6 miles		
27/6/12	18.00		Guildhall, Windsor	Cabinet	<input checked="" type="checkbox"/>	4.8 miles		
<b>SUB TOTAL</b>						<input checked="" type="checkbox"/>	107.6	

JB

JB

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (s) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

YES / NO\*  
 \*Please delete as appropriate

Date: 25/7/12

Signature of Member: .....

For Office Use Only

Democratic Services:	Authorised for Payment:	Date:	Batch No:
Payroll:	Input by:	Date:	Checked by:

30/07/12

# ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE END OF EACH MONTH

CLAIM BY COUNCILLOR: .....  
 COUNCILLOR EMPLOYER NUMBER (as found on payslip) PHILL BICKNELL.....

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	FOR ALLOWANCES FOR THE MONTH OF: JULY 2012		
					PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	PUBLIC TRANSPORT (Receipts must be attached)
					PRIVATE CAR	£	P
4/7/12	18.00		Guildhall, Windsor	Cabinet	✓	4.8 miles	
4/7/12	10.00		Maidenhead TH	LPSC	✓	15.6 miles	
9/7/12	8.00		Leaders Office MH Town Hall	Leaders Meeting	✓	15.6 miles	
12/7/12	17.00		MH Town Hall	Cabinet Briefing	✓	15.6 miles	
17/7/12	18.00		MH Town Hall	Licensing Panel	✓	15.6 miles	
18/7/12	10.00		MH Town Hall	Transport Appeals Sub Panel	✓	15.6 miles	
18/7/12	19.00		Guildhall, Windsor	Windsor Urban DC Panel	✓	4.8 miles	
19/7/12	18.00		MH Town Hall	Employment Panel	✓	15.6 miles	
23/7/12	8.00		Leaders Office MH Town Hall	Leaders Meeting	✓	15.6 miles	
24/7/12	19.00		Guildhall Windsor	Council	✓	4.8 miles	
26/7/12	19.30		MH Town Hall	Cabinet	✓	15.6 miles	
30/7/12	19.00		Guildhall Windsor	Windsor Town Forum	✓	4.8 miles	
<b>SUB TOTAL</b>					✓	144	64
<b>TOTALS CLAIMED</b>					✓	144	80

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed / / and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

Signature of Member: ..... Date: .....  
 \*Please delete as appropriate

For Office Use Only  
 Democratic Services: ..... Authorised for Payment: ..... Date: 26/09/12

# ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR.....  
COUNCILLOR (EMPLOYER) NUMBER (as found on payslip) PHILL BCKNELL.....

FOR ALLOWANCES FOR THE MONTH OF AUGUST 2012

PERIOD COVERED BY CLAIM		REASONS(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO			PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
2/8/12	19:00	MH Town Hall Cabinet	✓	15.6	£ P
6/8/12	8:00	Leaders Office MH Town Hall	✓	15.6	
6/8/12	18:00	MH Town hall Employment Panel	✓	15.6	
9/8/12	17:00	Councilhall Windsor Cabinet Briefing	✓	4.8	
15/8/12	19:00	Councilhall Windsor Windsor Urban DC Panel	✓	4.8	
16/8/12	17:00	MH Town Hall CPBSC	✓	15.6	
				SUB TOTAL	72
					32
					40

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body:

TOTALS CLAIMED **72**  
VAT RECEIPT CHECKED **YES/NO\***  
\*Please delete as appropriate

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a full receipt pre dating the first journey claimed, / and showing the petrol company's VAT registration number and identify (the amount paid for fuel.)

Signature of Member..... Date: .....

For Office Use Only  
Democratic Services: Authorised for Payment: .....

Date: 26/09/12

# ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1<sup>st</sup> OF EACH MONTH

CLAIM BY COUNCILLOR: .....  
 COUNCILLOR EMPLOYER NUMBER (as found on payroll) PHILLIP BICKWELL.....

PERIOD COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	FOR ALLOWANCES FOR THE MONTH OF: SEPTEMBER 2012		PUBLIC TRANSPORT (Receipts must be attached)
DATE	TIME FROM TO			TRAVEL ALLOWANCE CLAIMED	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	
10/9/12	8.00	Leaders Office MH Town Hall	Leaders Meeting	<input checked="" type="checkbox"/>	15.6	p
10/9/12	19.15	Leaders Office MH Town Hall	Highways Planning Environment Manifesto Meeting	<input checked="" type="checkbox"/>	15.6	
12/9/12	19.00	Guildhall Windsor	Windsor Urban DC Panel	<input checked="" type="checkbox"/>	4.8	
13/9/12	17.00	MH Town Hall	Cabinet Briefing	<input checked="" type="checkbox"/>	15.6	
21/9/12	10.00	Windsor Leisure Centre	LPSC 5-4 53B	<input checked="" type="checkbox"/>	4.4	
24/9/12	8.00	Leaders Office MH Town Hall	Leaders Meeting	<input checked="" type="checkbox"/>	15.6	
25/9/12	19.15	MH Town Hall	Council	<input checked="" type="checkbox"/>	15.6	
27/9/12	19.30	MH Town Hall	Cabinet	<input checked="" type="checkbox"/>	15.6	
28/9/12	14.00	MH Town Hall	LPSC	<input checked="" type="checkbox"/>	15.6	
<b>SUB TOTAL</b>					<b>118.40</b>	<input checked="" type="checkbox"/>

AS.

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION  
 Less any amount claimed received from any other Authority/body.

TOTALS CLAIMED  
 RECEIPT ATTACHED  YES/NO\*  
\*Please delete as appropriate

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a full receipt pre dating the first journey claimed and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: ..... Date: 28/09/12  
 For Office Use Only: ..... Authorised for Payment: -

# MEMBERS' MILEAGE CLAIM FORM

## ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: .....  
COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll): PHILL RICKNELL

FOR ALLOWANCES FOR THE MONTH OF: OCTOBER 2012

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
11/10/12	17.00		MH Town Hall	Cabinet Briefing	✓	15.6 miles	p
15/10/12	8.00		Leaders Office MH Town Hall	Leaders Meeting	✓	15.6 miles	
15/10/12	17.00		MH Town Hall	CPBSC	✓	15.6 miles	
16/10/12	18.00		MH Town Hall	Licensing Panel	✓	15.6 miles	
17/10/12	17.00		MH Town Hall	BSG (Budget Steering Gp) Employment Panel	✓	15.6 miles	
23/10/12	18.00		MH Town Hall	BSG (Budget Steering Gp) Employment Panel	✓	15.6 miles	
24/10/12	19.45		Guildhall, Windsor	Cabinet	✓	4.8 miles	
29/10/12	8.00		Leaders Office - MH Town Hall	Leaders Meeting	✓	15.6 miles	
31/10/12	17.00		MH Town Hall	BSG (Budget Steering Gp)	✓	15.6 miles	
PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.							
CR = Caroline Roberts							
Less any amount claimed/received from any other Authority/Body.							
SUB TOTAL						129.6	
CLAIMED						129.6	

YES/NO\*  
\*Please delete as appropriate

Date: 16/01/13

Signature of Member: .....

For Office Use Only	
Democratic Services: _____	Date: <u>23/01/13</u>
Authorised for Payment: _____	

**MEMBERS' MILEAGE CLAIM FORM**

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: .....  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): PHILL BICKNELL.....

FOR ALLOWANCES FOR THE MONTH OF: NOVEMBER 2012

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
						PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	Other
5/11/12	10.00		Yock House	Waste Programme Board Meeting	Terry Gould	4 miles	£	P
7/11/12	19.00		Guildhall Windsor	Windsor Urban DC Panel		4.8 miles		
12/11/12	8.00		Leaders Office MH Town Hall	Leaders Meeting		15.6 miles		
12/11/12	17.00		MH Town Hall	CPJSC Cab Prior. sub comm		15.6 miles		
19/11/12	9.30		Leaders Office MH Town Hall	Leaders Meeting as Head Mayor on a report	Karen Williams	15.6 miles		
21/11/12	18.00		MH Town Hall	Employment Panel		15.6 miles		
26/11/12	8.00		Leaders Office MH Town Hall	Leaders Meeting		15.6 miles		
26/11/12	17.00		Guildhall Windsor	CMT		4.8 miles		
29/11/12	16.00		MH Town Hall	Cabinet LA Governor Appointment Sub Committee		15.6 miles		
TOTALS CLAIMED						103.2		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (8) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: .....  
 Date: 16/01/13

For Office Use Only  
 Democratic Services: \_\_\_\_\_  
 Authorised for Payment: \_\_\_\_\_  
 Date: 23/01/13



**MEMBERS' MILEAGE CLAIM FORM**

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE END OF EACH MONTH

CLAIM BY COUNCILLOR: .....  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) PHILL RICKWELL.....

FOR ALLOWANCES FOR THE MONTH OF: DECEMBER 2012

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	TRAVEL ALLOWANCE CLAIMED			
					PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipt must be attached)	
4/12/12	16.00		MH Town Hall	Shared Services	David Lee	15.6 miles	P	
5/12/12	16.45		MH Town Hall	BSG	ANDREW BROOKER	15.6 miles		
6/12/12	15.30		MH Town Hall	Schools Forum	ANDREW BROOKER	15.6 miles		
7/12/12	14.00		MH Town Hall	Shadow Health and Wellbeing Board		15.6 miles		
10/12/12	8.00		Leaders Office - MH Town Hall	Leaders Meeting		15.6 miles		
12/12/12	8.00		MH Town Hall	Employment Panel		15.6 miles		
13/12/12	19.30		Guildhall Windsor	Cabinet		4.8 miles		
17/12/12	10.30		MH Town Hall	Management Meeting - managed vacancies & head teacher meeting E Angela Bellings & team.		15.6 miles		
18/12/12	19.00		Guildhall Windsor	Council		4.8 miles		
20/12/12	17.00		MH Town Hall	BSG	ANDREW BROOKER	15.6 miles		
				TOTALS CLAIMED				134.4

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

J.B = Jo Barton  
 e.R = Caroline Rickatts

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a fill receipt pre dating the first journey date and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

\*Please delete as appropriate

Date: 16/01/13

Signature of Member: .....

For Office Use Only

Democratic Services: \_\_\_\_\_ Authorised for Payment: \_\_\_\_\_

Date: 23/01/13

# MEMBERS' MILEAGE CLAIM FORM

## ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: .....  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) PHILL BICKNELL.....

FOR ALLOWANCES FOR THE MONTH OF: JANUARY 2013

PERIOD COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO				PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
4/1/13	10.00	Maidenhead Town Hall	Employment Appeal	✓	15.6 miles	£ p
7/1/13	17.00	Maidenhead Town Hall	BSG Budget steering Gp.	✓	15.6 miles	
7/1/13	19.00	Guildhall Windsor	Windsor Urban DC Panel	✓	4.8 miles	
8/1/13	8.00	Leaders Office Maidenhead Town Hall	Leaders Meeting	✓	15.6 miles	
9/1/13	8.00	Maidenhead Town Hall	BSG Follow up	✓	15.6 miles	
9/1/13	17.30	Guildhall Windsor	CMT	✓	4.8 miles	
10/1/13	17.00	Maidenhead Town Hall	Cabinet Briefing	✓	15.6 miles	
<del>15/1/13</del>	<del>16.00</del>	<del>Maidenhead Town Hall</del>	<del>Manifesto Meeting</del>	<del>✓</del>	<del>15.6 miles</del>	
17/1/13	16.30	Council Chamber, MH Town Hall	Licensing Panel Sub Committee	✓	4.8 miles	
21/1/13	8.00	Leaders Office Maidenhead Town Hall	Leaders Meeting	✓	15.6 miles	
21/1/13	18.30	Ascot/Bray MH Town Hall	Employment Panel	✓	15.6 miles	
24/1/13	19.30	Maidenhead Town Hall	Cabinet	✓	15.6 miles	
30/1/13	19.00	Guildhall, Windsor	Windsor Urban DC Panel	✓	4.8 miles	
		JB = Jo Borah		✓	159.60	£
				✓	144	£

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED **144 RECEIVED**

YES / NO\*  
 \*Please delete as appropriate

N.B. Please ensure that you have attached (s) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claim and showing the petrol company's VAT registration number and identify the amount paid for fuel. ]

Signature of Member: .....

Date: .....

# MEMBERS' MILEAGE CLAIM FORM

## ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1<sup>st</sup> OF EACH MONTH

CLAIM BY COUNCILLOR: .....  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) PHILL BICKNELL.....

FOR ALLOWANCES FOR THE MONTH OF: FEBRUARY 2013

PERIOD DATE	COVERED BY CLAIM		PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED		
	TIME FROM	TIME TO				PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	£
4/2/13	8.00		Leaders Office MH Town Hall	Leaders Meeting	✓	15.6 miles		
5/2/13	8.30		Larchfield Primary School SL6 2SG	Headteachers Policy Forum	✓	15 miles		
5/2/13	17.00		MH Town Hall	Cabinet Briefing	✓	15.6 miles		
7/2/13	19.30		MH Town Hall	Cabinet	✓	15.6 miles		
8/2/13	14.00		MH Town Hall	Shadow Health and Wellbeing	✓	15.6 miles		
11/2/13	18.00		MH Town Hall	Employment Panel	✓	15.6 miles		
14/2/13	10.00		MH Town Hall	Cabinet Prioritisation Sub	✓	15.6 miles		
18/2/13	8.00		Leaders Office MH Town Hall	Leaders Meeting	✓	15.6 miles		
19/2/13	19.30		MH Town Hall	Full Council	✓	15.6 miles		
21/2/13	13.00		Desborough MH Town Hall	Health and Wellbeing Workshop	✓	15.6 miles		
21/2/13	17.45		Guildhall Windsor	Cabinet	✓	4.8 miles		
27/2/13	19.00		Guildhall, Windsor	Windsor Urban DC Panel	✓	4.8 miles		
					✓	165		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

TOTALS CLAIMED 165  
 AT RECEIPT ATTACHED  
 \*Please detach appropriate receipts

YES / NO\*  
 RECEIVED

Signature of Member:.....

Date:.....

# MEMBERS' MILEAGE CLAIM FORM

## ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: .....

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) PHILL BICKNELL.....

FOR ALLOWANCES FOR THE MONTH OF: MARCH 2013

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED			
						PRIVATE CAR Mileage	£	PUBLIC TRANSPORT (Receipts must be attached)	
4/3/13	8.00		Leaders Office MH Town Hall	Leaders Meeting	✓	15.6 miles	£	P	
4/3/13	17.00		Guildhall Windsor	Joint RBWM/Bucks Meeting	✓	4.8 miles			
7/3/13	17.00		MH Town Hall	Cabinet Briefing	✓	15.6 miles			
11/3/13	10.00		Guildhall Windsor	Licensing Panel Sub Committee	✓	4.8 miles			
<del>12/3/13</del>	<del>12.15</del>		<del>Guildhall Windsor</del>	<del>Windsor Town Partnerships Board - not a panel member &amp; records do not show in attendance</del>	<del>✓</del>	<del>4.8 miles</del>			
14/3/13	18.00		MH Town Hall	Employment Panel		15.6 miles			
15/3/13	11.30		Leaders Office MH Town Hall	Veerodus Meeting - Members Recruitment agency - for director of children's services	✓	15.6 miles			
18/3/13	8.00		Leaders Office MH Town Hall	Leaders Meeting	✓	15.6 miles			
19/3/13	12.30		Ascot/Bray MH Town Hall	Oldfield New School Project Board	✓	15.6 miles			
20/3/13	9.00		MH Town Hall	Employment Appeal Panel	✓	15.6 miles			
5/3/13	14.00		House of Commons Westminster	APGPF - All Party Parliamentary Forum - Drug & Alcohol scheme - re children's services	✓	10	40		
6/3/13	18.00		London	Improvement & Efficiency Awards Local Gov Assoc Body	✓	10	40		
21/3/13	11.30		London SW1E 5RS	IESE Annual General Meeting - asked to continue as EGCH rep by leader from above days	✓	14	90		
23/3/13	11.00		MH Town Hall	Veerodus Meeting - Recruitment agency	✓	15.6 miles			
27/3/13	19.00		Guildhall, Windsor	Windsor Urban DC Panel	✓	4.8 miles			
28/3/13	10.00		LGA House, London	Economy & Transport Board LGA Substitute member attending on request of leader for continuity of rep.	✓	17	70		
						✓	123.6		
						£			
						£	123.6		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

JB = Jo Bolan  
SW = Simon Wright

TOTALS CLAIMED ✓

JB SW JB BW JB